

# Flo's Cottage Booking Form

Your name .....

Address .....

.....Post Code .....

Tel: .....

Email: .....

Date of arrival ..... Date of departure .....

Number in Party Adults ..... Children ..... Ages .....

Do you require:-  
Tick as required Cot High Chair Stair Gate

**Payment schedule**  
25% Rental Deposit £ ..... Date Sent .....  
with booking form\*

75% of Rental cost £ ..... Date to Send .....  
6 weeks before arrival date

Total £ .....

\* if less than 6 weeks before arrival, total cost is due with this booking form  
Sterling Cheques Made payable to John and Heather Wolfenden

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

**Your Data is only used for the purpose of booking Flo's Cottage and will not be used for marketing or passing to a third party.**

Please return this form together with your cheque to

John and Heather Wolfenden  
The Cottage  
Pinfold Lane  
Averham  
Nr Newark  
Notts NG23 5RD

### **Terms and Conditions for rental of Flo's Cottage.**

The changeover day is **SATURDAY**. Unless an alternative day is agreed in writing  
Included in the price is full use of house and facilities as described, including garden, central heating & electricity.

**The owners:-** John and Heather Wolfenden

**The client:-** The person signing the booking form

**Reservations :-** Should be made in writing by returning a completed booking form together with the deposit.

25% of total cost as deposit on booking.

75% of total cost

Reservations made within 6 weeks of arrival date should be paid for in full at time of booking.

Sterling cheques should be made payable to J & H Wolfenden and sent to The Cottage Pinfold Lane Averham Nr. Newark Notts. NG23 5RD

On receipt of the client's completed booking form and cleared deposit cheque, a confirmation of booking and receipt will be issued. The owners reserve the right to enforce a cancellation fee as detailed below.

**Cancellation by client** - this should be made in writing to the owners.

**Cancellation charges** - from the date of receipt of the client's cancellation letter.

More than 42 days before arrival date - 25% of total cost. 42 - 0 days before arrival date - 100% of total cost. *We will however attempt to rebook Flo's Cottage and if successful all cancellation charges will be refunded.*

Cancellation by the owners:- If for any reason the owners are obliged to cancel the client's booking, all monies paid to date will be refunded in full. This is the limit of the owner's liability.

**Central Heating/Hot Water** is set on a timer morning and evening and is thermostat controlled.

**Linen:-** All bed linen & towels are provided.

**Cleaning:-** Equipment is provided. The client is responsible for leaving the house and its contents clean and tidy. This includes returning all furniture to its original position.

**Occupancy:-** The maximum occupancy per house must not be exceeded. Infants and young children should be included when stating numbers in party.

**Pets;** - No pets of any kind are allowed in the house or grounds.

**Parking:-** On-site parking is available for two cars.

**Caravans/tents:** - Are prohibited in the grounds and car park.

**Changeovers:** - The changeover day is **Saturday**

**Arrival times:-** After 3 p.m.

**Departure times:-** By 10 a.m.

**Keys:** - Will normally be available from the owners (Cottage adjacent) on arrival. Keys should be returned to owners on departure.

**Inventory:-** Please check the inventory on arrival and note down any damaged/missing items in the house information file. Similarly, record & date any breakages/damage during your stay. The owners do reserve the right to charge the client for any broken/damaged/missing items.

**Insurance:** - The client should take out adequate holiday insurance to cover for any personal liability incurred with respect to cancellation, health, damage to house caused by the client or any member of his or her party.

**Disclaimer:-** The owners cannot accept any responsibility whatsoever for any injury or damage to clients or any member of their party or any of their property whilst using the house, grounds, car park.

**Disputes:** - In the event of any disputes that cannot be resolved between the client(s) and the owners, the courts of England shall have jurisdiction.

**Acceptance of these terms & conditions:** - Completing the booking form implies knowledge and acceptance of these terms and conditions.

**Party leader:** - The person signing the booking form is deemed to be the party leader and is responsible for all members of his /her party adhering to these terms & conditions.